

COLORADO DEPARTMENT OF LOCAL AFFAIRS
SEARCH AND RESCUE FUND
INSTRUCTIONS FOR YEAR END AWARD APPLICATIONS

1. COUNTY

Enter the name of the sponsoring County.

2. CONTACT PERSON

Enter the name of the person responsible for the content of the application. This should be the individual who can answer questions regarding the funding request.

3. TITLE

Please indicate the position and/or affiliation of the contact person.

4. ADDRESS

This should be the address of the contact person. The County Sheriff's address should be included in section 10.

5. TELEPHONE

Enter the telephone number of the contact person.

6. MISSION INFORMATION

This section is to give the Department of Local Affairs an indication of the volume of search activity within the County performed by all organizations over the last two calendar years and the type of activity for the most recent year. Do not include mutual aid outside of your county, as these missions will be counted by the requesting jurisdiction. Please include all missions, whether reimbursed or not. The total of the numbers provided for type of incident, e.g. climber, hiker, hunter, etc. should equal the total number of searches shown for 2005. If you indicate missions in the "Other" category, please attach a brief description of the type of mission. It is assumed that the equipment and training needs itemized under section 8 will bear some relationship to the predominant types of missions quantified under this section.

7. SAR BUDGET INFORMATION

This section should be used to provide an indication of the local level of support for and commitment to search and rescue operations. Please enter the total of County funds budgeted and expended as well as other funds expended on search and rescue activity in the most recently completed calendar year. Other funds may include contributions from search and rescue teams, donations, dollars available from fundraisers, etc.

DO NOT include monies received from the Colorado Search and Rescue Fund. Add County funds expended and Other funds expended and place the total on the fourth line.

8. PAYMENT REQUEST

Under "Item or Item Grouping", place large ticket items or group similar items. For instance list "ATV" or "high angle rescue equipment". Under "Cost", please place the subtotal of dollars requested by item or item grouping. A detailed inventory of the specific equipment and training desired should be provided on an attached sheet (see Section 9). For instance, if you indicate "high angle rescue equipment" with a cost of \$5,000, provide details at section 9. Please add up the subtotals and place the total request under "Total Amount Requested".

9. ITEMIZATION AND JUSTIFICATION

Use an attached sheet or sheets to complete this section. Itemize your equipment and training needs and provide unit costs for each item. Indicate the sum of the costs of all items in each category and place the subtotal on the appropriate line in Section 8. Provide a concise narrative description of your search and rescue needs. It should include:

1) The nature of your County

- a. size
- b. terrain
- c. population
- d. level of outdoor activity

2) The types of missions conducted by your agency or agencies

- | | | |
|--------------|----------------|--------------|
| a. Climber | e. Snowmobiler | i. ATV |
| b. Hiker | f. Bicyclist | j. Skier |
| c. Hunter | g. River | k. Horseback |
| d. Fisherman | h. Lake | l. Aircraft |
| | | m. Other |

3) Special search and rescue impacts

- a. state or federal lands, parks, or attractions
- b. seasonal influx of tourists/sportsmen
- c. out of county missions conducted under mutual aid agreements

4) A justification for the items and amounts requested

- a. relationship between types of missions and items requested
- b. financial or other local limitations

10. REQUEST CERTIFIED AND APPROVED BY

All Year End Award requests must be signed and dated by the County Sheriff or a duly designated representative of the Sheriff's Department with signatory authority. Be sure to include the Sheriff's name, address, and federal identification number.

***** Send original to:** Search and Rescue Fund
Colorado Department of Local Affairs
222 So. Sixth St., Room 409
Grand Junction, CO 81501

***** Send one copy to:** The Board of Commissioners of the sponsoring County